

## Dragonship Haven Meeting

Date: 10/23/2022

Attendance: Physical- 0 Digital-21

Zoom Meeting

<https://us02web.zoom.us/j/87573972563?pwd=WnFCZndKa3FnZ0xRWU80SThrNUFxdz09>

### Upcoming Business Meeting

- Sunday 11/06/2022 at 3pm
- Sunday 12/18/2022 at 3pm

### Last Month's Minutes

Casimir made a motion to accept last month's meeting notes as posted.

The motion was seconded by Wyrn

The motion was passed

### Officers Reports

- **Archery** – vacant
  - Practice continues in Oxford on Sundays.
- **Exchequer** - *Maria/Llewellyn*
  - Third quarter report to be done this week
- **Fencing** - *Jean-Michel/Catalina*
  - We had our first practice in the new space. It was good
- **Heavy** – *Balfar*
  - No Report
- **MOL** – *Luna*
  - No report
  - Still has to work on official email account.
- **Thrown Weapons** – *Hans*
  - 2-5 people and will continue until too cold
- **Chamberlain** – *Agapios*
  - Gold Key and Paper goods to go back to storage.
  - Anything that needs to come out of storage for St. Eligus.
    - Table coths, clip boards little stands, pens
  - Archery target needs to get to storage.
- **Chatelaine** – *Clarice*
  - Sam is deputy Chatelaine
  - Went through Gold Key
  - Some to be donated to Concordia of the Snows
- **Herald** – *Kit*

- Myr did well on heralding and was asked to be deputy. Myr, Agapios, and Grimholdr are being considered as deputies.
- Champions Day Champions:
  - Fencing: Hans
  - Heavy: Isaac (just authorized Monday)
  - Archery: Casimir
  - Thrown Weapons: Hans?
- Awards:
  - Yale: Hans
  - Order of the Knot: Llewelyn
- **MOAS** – *Toby*
  - Nothing to Report
- **Webminister/Chronicler** – Anthony Campbell
  - No Report
- **Social Media Officer-** *Kit*
  - No Report
- **Seneschal** – *Casimir /Christoffel/Isabella/Joe*
  - We had Champions Day yesterday
  - While there were some bumps in the road overall it was a great success.
  - New Champions and awards
  - Congratulations to Hans for Thrown Weapons
  - Congratulations to Hans for Fencing
  - Congratulations to Hans the colorful overachiever for being inducted into the Order of the Yale
  - Congratulations to Casimir for Archery
  - Congratulations to Issic for heavy List
  - Congratulations to Llewelyn for being inducted into the fellowship of the knot
- **Baronial Coronet** - *Worm & Rhode*
  - Rhode & Wurm
    - champions day was a pleasure and 70 people came out to enjoy our small event. Thanked Isabella for putting together the potluck with Myr and everyone who brought food to share. Wurm thanked everyone especially Aurora and Temair for being stewards, Isabella and her crew for the grilled cheese. Looking forward to St. Eligius

## **Past Events**

- **Champions Day**
  - Event Steward: Aurora
  - Covid Checker: Kit
  - October 10/22
  - Vasa Park
  - BBM and DSH
  - Food Pot Luck or bring your own.
  - Casimir to pass on Contact information for Vasa park

- So Far the 150 dollar deposit has been paid.
- Temair reports that we are all set to go.
  - \$450 check from BBM will be going to Maria to cover their half of the event cost.
  - Rhode has the signs and will discuss offline where they should be placed for the event. They will be kept for Champions Day and St Eligius before going back into storage. Christoffel will bring them to Champions Day and then bring and set them up for St. Eligius.
  - Temair will need volunteers for
    - blue card check at gate but no longer need to do a COVID check as per change to EK rules. Isabella asked
    - To check that anyone bringing a dish for the potluck bring a prepared list of ingredients that can be placed next to your dish and a disposable serving utensil. She will also add this to the Facebook group so people can properly prepare. Discussion of COVID rules and asking for a mask variance.
  - Temair said that since Champions Day is outside she's not concerned about COVID.
  - Vasa park is being sold but they will put in a good word for us if it remains a park.
  - Llewelyn and Lisa are looking at an alternative site that might actually be in BBM.
  - Had 70 people when Gate closed but more arrived afterwards.
  - Post mortem ensued
    - Discussion over EZ-ups for changing rooms.
    - Suggestions of signs for men/women/etc for changing room. Llewelyn might work on making a little thing out of iron so you can put a sign in the ground.
    - Temair suggested a "Gate Bag" with event gate paperwork in it to make things easier to be kept in storage until needed for events.
    - Maria mentioned that exchequer gets completed Gate paperwork and that it may need to be reviewed to make it easier for Gate volunteers to use.
    - Isabella suggested having the Baronial Custom Committee to come up with a policy along with the legal paperwork since the Senescal should be on site. It should include support for MOLs, Exchequers, Gate, Harassment policies, etc. A folder/binder/case with all this would be kept in storage to be available for events. Chiaretta suggested making it part of the Autocrat Handbook. Wurm said it should include information on each event, contact information for sites, etc.

## Upcoming Events

- St. Elegius-
  - Event Steward: Christoffel
  - Co-Steward: Clarice
  - DayBoard: Isabella
  - Seneschal of the Day: Agapios and Raven as his deputy/shadow

- A&S competition Coordinator: Kit
  - Site: New Haven Masonic Temple at 285 Whitney
  - Event Date: November 12<sup>th</sup>
  - Event is now just St Eligis
  - Maria has sent a check for the event.
  - Isabella had contacted Maria regarding cooking and serving vessels that will be needed.
  - Christoffel has gotten some requests for classroom space. He will need the approximate size room needed for each class.
  - Discussion of mask variance for the event as it is indoors and in close quarters.
    - Our request was denied by the East Kingdom Seneschal
  - Motion made to request mask variance from EK. Motion passed. Joe will send an email to Audrey and work with Casimir on the mask variance. Christoffel said that we will need to post whatever policy or variance is effect for the event on the website and event announcement.
  - Chiaretta has posted the competition rules along with the display requirements. Still looking for two prizes. Populous choice and High Score.
  - Maria will obtain petty cash for St. Eligius Gate for Temair.
  - If we get a mask variance or not the event announcement will be modified
  - Looking to do event setup on 11/11/2022 at 6pm
  - Kit requested two more prizes.
    - Llewelyn and Catalina offered making fire strikers or bottle openers.
- Balfar's Challenge-
    - Event Steward: Catalina
    - Needs to get on the Calendar
    - Event Dates: 22<sup>nd</sup> or the 29<sup>th</sup>
    - Catalina will Start talking to Guilford Fairgrounds
    - Investiture?? Aggapios to help out with this.
      - Catalina volunteered to be event steward with possibly Maria and Llewelyn shadowing. Temair noted that Raven was also interested but didn't know if they wanted to work together. She offered to co-autocrat with Raven.
      - Raven and Temair also volunteered to steward Balfar's Challenge. Rhode suggested having Raven get started on autocrating with Champions Day or St. Eligius next year. Casimir suggested Raven helping with the archery event he wants to run.
      - Rhode noted that other baronies want to know the date for Balfar's 2023 and we need to get it on the calendar.
      - Catalina suggested 4/22/23 or 4/29/23. Rhode will reach out to the Guilford Fairground. Catalina thought Maria would be a good contact for that as well.
      - Catalina suggested talking with Jean Michel for large silk banners with each activity and would be happy to paint those if Barony would be interested. She can get an estimate of costs to discuss with Maria.
      - Temair suggested site maps. Casimir countered with having 3-4 "You Are Here" maps to limit costs. Agapios said if someone makes up a map, he can enlarge it at work. Rhode also can do maps. Catalina will organize it.
      - She will also work with Maria to get sign-up sheets for volunteers. Discussion on how to improve event including: better signage, better locations for port-a-

potties, better access for handicap parking, unloading area marked for people to drop off stuff and then go park, moving fencers to a more visible location.

- Temair noted the issue last year with the location of bathrooms.

## Old Business

- Get a deputy, everyone needs a deputy
- SCA signs.
  - Status of 6 new Coroplast printed signs with moveable arrow to indicate direction, and a wooden A-frame. Budget up to \$600.
  - Rhode will post the new design to Facebook when available.
  - The plan is to have these ready for Balfar's
- The Autocrat & Officers handbook.
  - We have made very little progress on a handbook.
  - Catalina will revisit in November
  - Temair has volunteered to help by doing the Autocrat handbook.
  - Efforts will be made to locate and build upon the work that was done.
  - Rhode will also help.
- Relocation of Keefe Storage Shed
  - Llewellyn has volunteered to take point and run with this.
  - We need a point to take the lead on arranging moving the shed to it's new home at Balfar's side yard.
  - Balfar and Casimir went to Keefe Center to examine the layout and the shed.
    - It is currently being blocked by two dumpsters.
    - They spoke with the janitors on site. They believe that on an upcoming garbage day, the dumpsters can be moved to the parking lot making the shed more accessible.
    - The dimensions are approximately 8' x 7' x 5' making it too large to move by a conventional pick-up truck. The suggestion was made to rent a truck from Home Depot for \$19 for the truck + \$2/mile and move it to a new location. We still need to contact the town to set up the move and then get volunteers to do the work.
      - Nothing expected to be done before Pennsic.
  - Balfar is volunteering to put it in his side yard.
  - We may need to rent a truck (rental was approved by vote)
  - Kit may have access to a suitable truck
  - Kit will check zoning at Balfars house to verify that we can put the shed there.
- Polling for New Excellencies
  - Clarice and Morgan submitted Letters of Intent.
  - Casimir and A'isha submitted a Letter of Intent.
  - Casimir and A'isha have rescinded their candidacy for the Baronial Seat
  - In the interest of fair and transparent elections, Baron Joe has stepped forward to take on the polling duties that are usually done by the Seneschal.
  - The deadline for Letters of Intent is 7/25.
  - We will be issuing a list of questions to the candidates. Please send any questions you want asked to Joe Gori who will be acting as a clearinghouse by 9/1/2022.
  - After Pennsic, we need to request a zip code list from East Kingdom.

- Rhode noted that several people have contacted the Baronial seat about the possibility of re-opening polling to have more than one option. However, no one has specifically said they wish to run for the position. Joe had contacted Audrey and that while EK law will permit it, it is ultimately the Barony's decision.
- Motion made to open process for NEW, not previously submitted Letters of Intent and Answers To Questions For Candidates with a deadline for 10/9. The motion was seconded and passed.
- Christoffel suggested that this announcement be typed up and posted on Facebook and Baronial website. Joe presented verbiage as follows: The barony has decided to re-open an abbreviated nomination period for the Baronial seat. The nomination period is open to October 9th. Please send your letters of intent and answers to the populous questions to [seneschal@dragonshiphaven.eastkingdom.org](mailto:seneschal@dragonshiphaven.eastkingdom.org), [baronessrhode@dragonshiphaven.eastkingdom.org](mailto:baronessrhode@dragonshiphaven.eastkingdom.org), [baronesswurm@dragonshiphaven.eastkingdom.org](mailto:baronesswurm@dragonshiphaven.eastkingdom.org) and [deputyseneschal@dragonshiphaven.eastkingdom.org](mailto:deputyseneschal@dragonshiphaven.eastkingdom.org).
- Christoffel will post the announcement to the Facebook group and the Barony website.
- Here is the process as per the polling Deputy
  1. Information Period/Notify the Populace - the Populace should be notified of the plans for Polling via the various communications vehicles for the group, including but not limited to the official newsletter, monthly business meeting, email lists, etc. **(I believe you are already doing this with the "question and answer period")**
  2. Polling form approval - concurrent with the Notification window (Step 1), the group can prepare their polling form and submit to me for approval, to make sure the document meets EK Law requirements, plus the needs of the group. Templates are here: <https://seneschal.eastkingdom.org/documents/> **(You said you have already downloaded and set up your template, sans date, so that's perfect - you'll just need to send it to me so I can review it)**
  3. Request Zip code List - Also concurrent with the Notification window (Step 1), the group can request their zip code list from EK Seneschal, ([seneschal@eastkingdom.org](mailto:seneschal@eastkingdom.org)). **(You don't need to wait on this one - you can request the zip code list from the Seneschal in preparation)**
  4. Requesting Labels and Preparing Mailing - once the group has had their polling form approved, received their zip code list, and are within roughly 7-10 days of the Polling start date, labels can be requested by forwarding the zip code list to the EK Seneschal. She will forward to Milpitas, and return back the Excel file of labels in about one week's time. Labels will consist only of paid members residing within the group's borders as defined by zip code at the time of the request. On receiving the file, the group will prepare the envelopes and mail the polling forms. Forms **\*must be mailed no later than the 10th day after receiving the labels\***, after which the Excel file is no longer deemed reliable, must be destroyed, and a new file must be requested.

\*\*\*Something to note here - while it is in no way mandatory, we have found significantly improved success in pollings that are sent out with a stamped, addressed return envelope (addressed to me) in them. It's not required by any stretch but I know many people don't tend to keep stamps around so that definitely helps. \*\*\*

5. Polling Period - starts the day following the mailing of the last polling form. EK Law mandates that a polling must run at least 30 days, but no more than 45 days, and that all

paid members of the group are to receive a polling form, including those younger than 14 years of age. At least 1/2 of the polled Populace must send back their forms correctly filled out for the poll to be valid. Poll validity count includes members under age 14. For additional requirements, refer to EK Law, Section VII. Branches, C. Polling Procedures. (<http://www.seneschal.eastkingdom.org/docs/EKLAW.pdf>)

6. Tally Period - All forms received by poll closing date are generally counted within two weeks, and results forwarded to EK Seneschal and Crown (as needed), allowing a third week for postal mail. Completed forms are mailed to me unless there is a direct conflict (e.g., if I live in the group being polled).

- We are on Step 2 of the process Polling Form approval.
- Advertising – A discussion of cards, brochures, and banners.
  - A'isha will look into the cost of a QR code banner.
    - Banner 4mb JPG \$25 2x4 or 2x6 our choice.
    - Who is doing the artwork.
    - Kit and A'isha to work on this.
    - Banner to imply that we are not a vender
  - Business cards have been acquired!!
- Transport wagon
  - Hans & Morgan will make a proposal, design, and budget for a wagon that breaks down and can be used at demos, etc. The discussion will take place off-line and presented to the barony at an upcoming meeting.
- Silk Banner Class
  - Grimolfr & Khazariyya proposed running a silk banner class at their home sometime after Pennsic probably on a Saturday.
  - It would be a simple design with limited colors. There was some discussion and suggestions on the design.
  - Temair thought about having people bring PVC to make frames for future banners and to provide a place for them to dry. The thought is that PVC is limited to under 45" or it won't be able to hold its shape under the weight and tension of the banner.
  - Grimolfr and Khazariyya will investigate the costs so we can vote to see if the Barony will cover it or if the participants will.
- Serving Platter and Utensils a request from Isabella
  - Serving gear (Isabella): Propose \$600 for various equipment for safe serving at events (e.g. 3-4 bain marie, 24 Sternos, 4 racks, metal bays, electric containers for soup to keep food at safe temperatures, etc.).
  - The serving equipment has been purchased and good to go.

## **New Business**

- Committee to review custom
  - Committee Chair: Christoffel
  - Possible members
    - Isabella, Isabel, Rose, Agapios, Llewellyn, Casimir

- Send Christoffel and email that you are interested
- Will Post to Facebook
- This will be a slow process.
- Once a document is created it will be presented at a meeting.

### **Tabled Old Business**

- Luna's challenge
  - still needs to be considered.
  - Event Steward?
  - Date?
  - Site: Looking at Guilford Fairgrounds or North Haven Fairgrounds
  - Isabella has discussed with Luna and all are excited. Luna wants it to be totally different from Balfar's Challenge to hit on things that Balfar's doesn't. Luna wants things a little more family friendly: campfires, dancing, singing, A&S, and kids. Nighttime event: torchlight tourney. Hoping for a camping event.
  
- Arrow's Fall (Formerly Vasa Wars) Archery event
  - This event has been postponed to 2023
  - Event Steward: Clarice
  - Running Archery: Casimir
  - End of Tentatively Late June or late September
  - Need to avoid conflict with other events
  - Location: Vasa Park
  - Food
  - Casimir will communicate with Clarice what his vision of the event is.
  - We will be doing the contract and Deposit shortly.
  - The exchequer has asked that we do one check for site and full deposit fee.
  - We need volunteers to make this happen
  - Thinking of turning this into an Archery Schola