

## Dragonship Haven Meeting

Date: 11/06/2022

Attendance: Physical- 0 Digital-15

Zoom Meeting

<https://us02web.zoom.us/j/87573972563?pwd=WnFCZndKa3FnZ0xRWU80SThrNUFxdz09>

### Upcoming Business Meeting

- Sunday 12/18/2022 at 3pm
- Sunday 1/15/2023 at 3pm

### Last Month's Minutes

Casimir made a motion to accept last month's meeting notes as posted.

The motion was seconded by Katherine

The motion was passed

### Officers Reports

- **Archery** – vacant
  - Practice continues in Oxford on Sundays.
- **Exchequer** - *Maria/Llewellyn*
  - Bank Balances were reported
  - The floor was opened to financial requests
    - Chiaretta requested reimbursement for heraldry supplies purchased by Rhode. They would be under \$100. Maria requested receipts so check can be issued.
    - Agapios requested a blank check be brought to St. Eligius to reimburse for event supplies. It will be under \$500 and he will provide receipts.
    - Maria has purchased 100 stamps for use in polling and other needs. Joe will be purchasing envelopes and labels for the polling and will need reimbursement for that.
    - Catalina has the site fee cost for the Guilford Fairgrounds for Balfar's. It will cost \$1000. Motion to spend \$1000 to secure the site for Balfar's. Passed.
  - Maria will secure seed money for gate St Eligius 400 dollars
- **Fencing** - *Jean-Michel/Catalina*
  - Llewellyn said we're using the new site in New Haven off exit 6. Numbers are low but we're getting newer fencers from the HEMA Monday practice.
- **Heavy** – *Balfar*
  - No Report
- **MOL** – *Luna*
  - Still has to work on official email account.
- **Thrown Weapons** – *Hans*
  - No Report

- **Chamberlain – *Agapios***
  - Going to storage on Thursday to get the necessary things for St. Eligius.
    - Isabella has provided a list of goods needed.
    - Clarice requested two bins of Gold Key (one for male, one female) for possible newcomers.
    - If anyone else needs items for St. Eligius, they need to contact him ASAP.
  - He will also be making a second run to storage early Saturday morning to get any last minute items for the event. Christoffel said if needed, he has safe places to store items on site.
  
- **Chatelaine – Clarice**
  - Didn't go to Champions but she heard everyone had fun.
  - Chiara heard from BBM and Bergental that there was talk at the New England Fiber Fest this weekend inviting newcomers to St. Eligius.
  - Clarice thinks that most newcomers will be in attendance with an established member who will probably set them up with garb so having the two bins of Gold Key should be sufficient.
  -
  
- **Herald – *Kit***
  - Grimolfr will be going with her to meet with their Excellencies on the two new orders: Kettle and Knot. If everything is agreed on, they can submit it to EK for approval.
  - Grimolfr will be running lead on heralding at St. Eligius as she will be in charge of the competitions. They are hoping Myr will assist with heralding.
  
- **MOAS – *Toby***
  - No Report
  
- **Webminister/Chronicler – Anthony Campbell**
  - No Report
  
- **Social Media Officer- *Kit***
  - Put advertising for the St. Eligius competition on the web. There was a lively discussion online on the denial of the mask variance.
  
- **Seneschal – *Casimir /Christoffel/Isabella/Joe***
  - I will not be at St Eligius.
  
- **Baronial Coronet - *Wurm & Rhode***
  - Rhode & Wurm
    - Wurm - Enjoyed Champions Day and thanked everyone for making it a lovely day. She is looking forward to St. Eligius.

## **Past Events**

- None

## Upcoming Events

- St. Eligius-
  - Event Steward: Christoffel
  - Co-Steward: Clarice
  - DayBoard: Isabella
  - Seneschal of the Day: Agapios and Raven as his deputy/shadow
  - A&S competition Coordinator: Kit
  - Site: New Haven Masonic Temple at 285 Whitney
  - Event Date: November 12<sup>th</sup>
  - Event setup: 11/11/2022 at 6pm
  - Event is now just St Eligis
  
  - Maria has sent a check for the event.
  - Isabella had contacted Maria regarding cooking and serving vessels that will be needed.
  - Christoffel has gotten some requests for classroom space. He will need the approximate size room needed for each class.
  - Discussion of mask variance for the event as it is indoors and in close quarters.
    - Our request was denied by the East Kingdom Seneschal
  - Chiaretta has posted the competition rules along with the display requirements.
    - still needs a judge for the experienced metal/glass/wood category
    - needs people to do tallying of scores and to review the commentary
    - Still looking for two prizes. Populous choice and High Score Llewelyn and Catalina offered making fire strikers or bottle openers.
  - Maria will obtain petty cash for St. Eligius Gate for Temair.
  - If we get a mask variance or not the event announcement will be modified
  - Looking to do event setup on 11/11/2022 at 6pm
  - Space was requested to have a Forester Guild Meeting. Christoffel said there is plenty of space onsite and they will need to determine where and when would be best.
  - Christoffel will have the paperwork needed for gate. He will also set up a list onsite for where and when meetings will be happening.
  - Wurm asked for masks to be available for the event. Christoffel will have them at Gate.
  - Isabella met with her co-kitchener, Grimolfr, and her staff.
    - They will have people with the food at all times to make sure nothing goes wrong.
    - They are Serv-Safe certified.
    - There will be runners to keep service line and Royal room running smoothly.
    - She asked if there will be a Baronial room. Wurm indicated one was not needed.
  - Christoffel has spoken with the Lodge custodian, Ron, to make sure the trash barrels are set up and they can gain access on Friday.
  - There is no specific clean-up crew but will be counting on the kindness of strangers.
  - Maria will make sure she gets the Gate money on Thursday to accommodate the Friday Holiday.
  
- Balfar's Challenge-
  - Event Steward: Catalina
  - Event Dates: April 29<sup>th</sup> ,2023

- Investiture at Balfar's?? Aggapios to help out with this.
- Improvements for Balfar's Challenge
  - Catalina suggested talking with Jean Michel for large silk banners with each activity and would be happy to paint those if Barony would be interested. She can get an estimate of costs to discuss with Maria.
  - Temair suggested site maps. Casimir countered with having 3-4 "You Are Here" maps to limit costs. Aggapios said if someone makes up a map, he can enlarge it at work. Rhode also can do maps. Catalina will organize it.
  - She will also work with Maria to get sign-up sheets for volunteers. Discussion on how to improve event including: better signage, better locations for port-a-potties, better access for handicap parking, unloading area marked for people to drop off stuff and then go park, moving fencers to a more visible location.
  - Temair noted the issue last year with the location of bathrooms.
- approved \$1K for site.
- Catalina has the contract in hand but the site needs to have named insurance. She would like to have the contract signed and send it in with the named insurance at the same time.
- Named Insurance
  - The estimated cost of names insurance is \$50-\$60.
  - Maria noted that someone can pay for that via Paypal and she can reimburse them if presented with the receipt.
  - Casimir will look into getting the named insurance.

## Old Business

- Get a deputy, everyone needs a deputy
- SCA signs.
  - Status of 6 new Coroplast printed signs with moveable arrow to indicate direction, and a wooden A-frame. Budget up to \$600.
  - Rhode will post the new design to Facebook when available.
  - The plan is to have these ready for Balfar's
- The Autocrat & Officers handbook.
  - Temair has volunteered to help by doing the Autocrat handbook.
  - Efforts will be made to locate and build upon the work that was done.
  - Rhode will also help.
  - sent draft to Casimir. Casimir hasn't had the opportunity to review it yet. Catalina shared the draft with Rhode and Temair.
  - She has posted an outline to make it easier for officers to write their section. She has MoAS from A'isha (pre-COVID) and Archery from Omelan. Needs input from other officers.
- Relocation of Keefe Storage Shed
  - Llewellyn has volunteered to take point and run with this.
  - Balfar and Casimir went to Keefe Center to examine the layout and the shed.
    - It is currently being blocked by two dumpsters.

- They spoke with the janitors on site. They believe that on an upcoming garbage day, the dumpsters can be moved to the parking lot making the shed more accessible.
    - The dimensions are approximately 8' x 7' x 5' making it too large to move by a conventional pick-up truck. The suggestion was made to rent a truck from Home Depot for \$19 for the truck + \$2/mile and move it to a new location. We still need to contact the town to set up the move and then get volunteers to do the work.
    - Nothing expected to be done before Pennsic.
  - Balfar is volunteering to put it in his side yard.
  - We may need to rent a truck (rental was approved by vote)
  - Kit may have access to a suitable truck
  - Kit will check zoning at Balfars house to verify that we can put the shed there.
- Polling for New Excellencies
  - Clarice and Morgan submitted Letters of Intent.
  - Casimir and A'isha submitted a Letter of Intent.
  - Casimir and A'isha have rescinded their candidacy for the Baronial Seat
  - In the interest of fair and transparent elections, Baron Joe has stepped forward to take on the polling duties that are usually done by the Seneschal.
  - The deadline for Letters of Intent is 7/25.
  - We will be issuing a list of questions to the candidates. Please send any questions you want asked to Joe Gori who will be acting as a clearinghouse by 9/1/2022.
  - Here is the process as per the polling Deputy
    1. Information Period/Notify the Populace - the Populace should be notified of the plans for Polling via the various communications vehicles for the group, including but not limited to the official newsletter, monthly business meeting, email lists, etc. **(I believe you are already doing this with the "question and answer period")**
    2. Polling form approval - concurrent with the Notification window (Step 1), the group can prepare their polling form and submit to me for approval, to make sure the document meets EK Law requirements, plus the needs of the group. Templates are here: <https://seneschal.eastkingdom.org/documents/> **(You said you have already downloaded and set up your template, sans date, so that's perfect - you'll just need to send it to me so I can review it)**
    3. Request Zip code List - Also concurrent with the Notification window (Step 1), the group can request their zip code list from EK Seneschal, ([seneschal@eastkingdom.org](mailto:seneschal@eastkingdom.org)). **(You don't need to wait on this one - you can request the zip code list from the Seneschal in preparation)**
    4. Requesting Labels and Preparing Mailing - once the group has had their polling form approved, received their zip code list, and are within roughly 7-10 days of the Polling start date, labels can be requested by forwarding the zip code list to the EK Seneschal. She will forward to Milpitas, and return back the Excel file of labels in about one week's time. Labels will consist only of paid members residing within the group's borders as defined by zip code at the time of the request. On receiving the file, the group will prepare the envelopes and mail the polling forms. Forms **\*must be mailed no later than the 10th day after receiving the labels\***, after which the Excel file is no longer deemed reliable, must be destroyed, and a new file must be requested.

\*\*\*Something to note here - while it is in no way mandatory, we have found significantly improved success in pollings that are sent out with a stamped, addressed return envelope (addressed to me) in them. It's not required by any stretch but I know many people don't tend to keep stamps around so that definitely helps.\*\*\*

5. Polling Period - starts the day following the mailing of the last polling form. EK Law mandates that a polling must run at least 30 days, but no more than 45 days, and that all paid members of the group are to receive a polling form, including those younger than 14 years of age. At least 1/2 of the polled Populace must send back their forms correctly filled out for the poll to be valid. Poll validity count includes members under age 14. For additional requirements, refer to EK Law, Section VII. Branches, C. Polling Procedures. (<http://www.seneschal.eastkingdom.org/docs/EKLAW.pdf>)

6. Tally Period - All forms received by poll closing date are generally counted within two weeks, and results forwarded to EK Seneschal and Crown (as needed), allowing a third week for postal mail. Completed forms are mailed to me unless there is a direct conflict (e.g., if I live in the group being polled).

- We are on Step 2 of the process Polling Form approval.
  - The Polling form was presented by Joe and approved at the meeting.
  - Joe will send the form to the kingdom polling deputy for approval
- Advertising – A discussion of cards, brochures, and banners.
  - A'isha will look into the cost of a QR code banner.
    - Banner 4mb JPG \$25 2x4 or 2x6 our choice.
    - Who is doing the artwork.
    - Kit and A'isha to work on this.
    - Banner to imply that we are not a vender
  - Business cards have been acquired!!
- Committee to review custom
  - Committee Chair: Christoffel
  - Possible members
    - Isabella, Isabel, Rose, Agapios, Llewellyn, Casimir
    - Send Christoffel and email that you are interested
  - Will Post to Facebook
  - This will be a slow process.
  - Once a document is created it will be presented at a meeting.

## **New Business**

- New immersion event proposal
  - Proposed by: Katherine
  - Proposal:
    - A new event next fall.
    - It would be an immersion event with no structure no competition. She wants to bring back a fun type of event with pick-up fights, gaming, dancing, and probably camping.
    - A'isha asked if she was talking about a camping event without feast/dayboard with people showing what they're working on and any activities happening organically. Katherine said it would be a

way to show off your best medieval “self” with a possible potluck where everyone brings their tables together to enjoy a communal meal, an area for cooking, working on foresting skills, a bardic circle, and places for people to work on their kit.

- She will talk to potential sites.
  - Katherine will be speaking with BBM as one of the sites she’s enthusiastic about is in Mystic (BBM).
- She wanted to introduce the idea and get general feedback on the possibilities.
- Casimir said there’s no reason not to pursue it but to work it into the calendar around the existing fall events.
- Casimir asked her to write up a more formal presentation.
  - Katherine has no problem coming up with a presentation and feels this event could have new content the barony has never seen before.

### **Tabled Old Business**

- Luna’s challenge
  - still needs to be considered.
  - Event Steward?
  - Date?
  - Site: Looking at Guilford Fairgrounds or North Haven Fairgrounds
  - Isabella has discussed with Luna and all are excited. Luna wants it to be totally different from Balfar’s Challenge to hit on things that Balfar’s doesn’t. Luna wants things a little more family friendly: campfires, dancing, singing, A&S, and kids. Nighttime event: torchlight tourney. Hoping for a camping event.
- Arrow’s Fall (Formerly Vasa Wars) Archery event
  - This event has been postponed to 2023
  - Event Steward: Clarice
  - Running Archery: Casimir
  - End of Tentatively Late June or late September
  - Need to avoid conflict with other events
  - Location: Vasa Park
  - Food
  - Casimir will communicate with Clarice what his vision of the event is.
  - We will be doing the contract and Deposit shortly.
  - The exchequer has asked that we do one check for site and full deposit fee.
  - We need volunteers to make this happen
  - Thinking of turning this into an Archery Schola
- Transport wagon

- Hans & Morgan will make a proposal, design, and budget for a wagon that breaks down and can be used at demos, etc. The discussion will take place off-line and presented to the barony at an upcoming meeting.
- Silk Banner Class
  - Grimolfr & Khazariyya proposed running a silk banner class at their home sometime after Pennsic probably on a Saturday.
  - It would be a simple design with limited colors. There was some discussion and suggestions on the design.
  - Temair thought about having people bring PVC to make frames for future banners and to provide a place for them to dry. The thought is that PVC is limited to under 45" or it won't be able to hold its shape under the weight and tension of the banner.
  - Grimolfr and Khazariyya will investigate the costs so we can vote to see if the Barony will cover it or if the participants will.